

Beaufort Badminton Club

1. NAME

The club will be called *Beaufort Badminton Club* ("the club") and will be affiliated to Badminton England.

2. AIMS AND OBJECTIVES

The aims and objectives of the club will be:

- To offer competitive opportunities in badminton.
- To promote the club within the local community.
- To provide duty of care and protection to all club members.
- To make sure all club members are treated fairly and with respect.

3. MEMBERSHIP

Membership of the club shall be open to anyone interested in badminton on application regardless of gender, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

Beaufort Park, Monday General, Wednesday Advanced and Beaufort Juniors are sections of the club and as such will be subject to the regulations of this constitution and deemed to accept these regulations and the policies that the club has adopted. (See section 7).

The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will have an equitable pricing policy and will keep subscriptions at a price that will not pose a significant obstacle to people participating.

Members will be enrolled in one of the following categories:

- Full or adult member.
- Student or concessionary member.
- Junior member, being less than 18 years old as of 1st September.
- Life member

All members will be subject to the regulations of this constitution and by joining the club will be deemed to accept the policies that the club has adopted (Section 7). All members will be affiliated to Badminton England at Community Level and Avon County Badminton Association. The affiliation to

Badminton England must be via Beaufort Badminton club, another affiliated club or direct by the member themselves with Badminton England. Without valid affiliation membership will not be offered.

4. MEMBERSHIP FEES

Membership fees will be set annually and agreed by the Committee at the Annual General Meeting.

Membership fees will be paid annually or seasonally by subscription. Visitor fees are set by each section and are collected weekly by cash or card.

5. OFFICERS OF THE CLUB

The officers of the club will be:

- Chairperson
- Secretary
- Treasurer
- Club Captain
- Fixture Secretary
- Junior Coach and Coordinator
- Welfare Officer
- Section Representatives (one or two per section)

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

6. COMMITTEE

The club will be managed through the Management Committee consisting of:

- The Chairperson, Club Captain, Secretary, Treasurer, Fixture Secretary, Junior coach and Coordinator, Welfare Officer and Section Representatives. Only these posts will have the right to vote at meetings of the Management Committee.
- The Management Committee will be convened by the Secretary of the club and hold no less than two meetings per year.
- The quorum required for business to be agreed at Management Committee meetings will be five.
- The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as required to fulfil its business.

- The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings which will be conducted in accordance with the Badminton England Disciplinary Regulations.
- The club must evidence that at least three of the people on the committee are not related or co habiting.



7. CLUB POLICIES

The club adopts the following policies and Codes of Conduct:

- Badminton England Equality and Diversity Policy.
- Badminton England Safeguarding and Protecting Children and Young People policy.
- Badminton England Safeguarding Adults Policy
- Badminton England Code of Ethics and Behaviour
- GDPR Key Principles document (to be signed by Chairperson, Secretary, Treasurer, main contact for affiliation and section representatives)

8. CONFLICTS OF INTEREST

The Committee accept their responsibility in acknowledging potential conflicts of interest, and that all decisions made must be in the best interest of the club and its members.

9. FINANCE

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31st August.

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any payments made from club funds will require the authorisation of the Treasurer and at least one other officer.

10. ANNUAL GENERAL & OTHER MEETINGS

Notice of Annual General Meetings will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members. The notice of AGM will be communicated by email/Spond or other social media platforms to all voting members.

The AGM will receive a report from officers of the Management Committee and a statement of the annual accounts.

Nominations for officers of the Management Committee are to be sent to the Secretary within the notice period given above for calling the AGM. No nominations can be accepted from the floor of the meeting.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be two thirds of the committee.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Members of the Club also have the right to call an Extraordinary General Meeting, which must be called for by at least 50% of the membership and communicated with 21 days' notice.

11. SAFEGUARDING YOUNG PEOPLE

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with Badminton England's Safeguarding policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

12. DISCIPLINARY & APPEALS

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary or nominated Disciplinary Officer. The club will work to best practice in dealing with disciplinary issues as laid down in the Badminton England Disciplinary Regulations.

13. DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of Badminton England or some other badminton club with similar objectives to those of the club.

14. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

15. DECLARATION

Beaufort Badminton Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE:

NAME:

POSITION: Club Chairperson



CONSTITUTION

SIGNED:

DATE:

NAME:

POSITION: Club Secretary

Review date of Club Constitution is every two years. Review next at February 2028 cttee meeting

